## CENTRAL HIGHLANDS

## JUNIOR GOLF HANDBOOK



## HANDBOOK

2018 Co-ordinators

## Central Highlands Junior Co-ordinators:

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Central Highlands Junior Golf Website:www.

Meetings are generally held at Junior Opens. If you would like anything specific discussed please advise the Central Highlands Co-ordinator so this can be included in our Agenda Items and can be brought up on the day.

## CENTRAL HIGHLANDS JUNIOR GOLF CALENDAR 2017

| Clermont Junior Open | 28 ${ }^{\text {th }}$ April 2018 |
| :---: | :---: |
| Blackwater Junior Open District Challenge | $12^{\text {th }}$ May 2018 |
| Dysart Junior Open | 16th June 2018 |
| Middlemount Junior Open District Challenge | $23^{\text {rd }}$ June 2018 |
| Emerald Junior Open GNJM Open Qualifier | $21^{\text {st }}$ July 2018 |
| Tieri Junior Open | Vacant |
| Springsure Junior Open District Challenge | $4^{\text {th }}$ August 2018 |
| Moranbah Junior Open | $1^{\text {st }}$ September 2018 |
| (Dysart) Closed qualifier - Greg Norman Junior Masters \& District Challenge |  |
| My Golf Queensland Camp | be advised |

# A MESSAGE for <br> Junior Co-ordinators and Parents 

## Parents, Walkers and Caddies

## Welcame to the world of Junior Golf

Although the game of golf is recognised as an individual sport, this is not the case with the junior side of golf. The requirement for juniors to firstly have walkers and then caddies makes junior golf somewhat more a team sport. As the roles of a walker and caddy invariably fall to the parents, junior golf does tend to turn not only into a team sport but a family team sport.

But be warned junior golf can become very addictive not only for the junior, but also for the parents. Whether it is seeing your children's delight as they nail a long drive or the disappointment of having a four putt from a metre to lose by one stroke; the sharing of emotions, the guidance you give and the pride you experience as they overcome adversity makes being part of junior golf such a very worthwhile adult activity.

With such future experiences waiting I can only encourage all parents to become a part of Junior Golf and hope you enjoy and treasure these times as much as I have over the years.

## PARENT/WALKER RESPONSIBILITIES:

- Enforce and help your child learn the rules and etiquette of golf.
- To encourage and offer assistance and be patient.
- To ensure play keeps moving.
- To confirm the correct stroke counting for all players.
- To help keep track of where all players golf balls are.
- To keep smiling!


## JUNIOR COORDINATORS

As a Junior Co-ordinator for your club you have taken on a role that can be very daunting as well as time consuming, however it is also a very rewarding position. After well over 10 years of being in the role I have found the rewards well out weigh the effort put in. The feeling of seeing one of the juniors develop into a golfer and a well-balanced young adult can be very special.

It is also true that the real strength of a junior club comes not only from the juniors but from you and your fellow club coordinators. So your importance to junior golf and so the future of your club can never be underestimated.

One of the main differences with Junior Golf as compared to other sports is that it ingrains in its juniors "Golf Etiquette". Golf etiquette is based on respect; respect for your playing partners \& Caddies, the course and its officials. It is a major part of golf, and is what sets the sport apart from other sports. It is also one of the reasons junior golfers do seem to develop into better people. Good etiquette makes golf a game of honesty and integrity. Good golf etiquette teaches our children patience and tolerance, human qualities that will service them well in their adult lives.
It is our responsibility as coordinators to teach and mentor good etiquette. To ensure these skills and practices are passed to our juniors and parents to ensure golf continues to be played in the manner it is meant to be played.

As co-ordinator your role is to make players, parents \& caddies aware of all of this and more.
To assist you in your role as Junior Coordinator the majority information needed to run junior golf in our region has been included in this booklet.

If you require any further information just remember the front of the booklet contains names and contacts of all our regional coordinators, they will be only too please to help with any problems.

## CO-ORDINATORS RESPONSIBILITIES:

* To oversee your clubs Junior Programme
* Assist the development of junior golf in a positive environment
* Provide a communication link between Parents - Junior Committee - Club Management Committee - CH Co-ordinator
* Be aware of CH Handbook and its contents
* Make Parents, Players \& Caddies aware of their responsibilities
* Educate Parents, Players \& Caddies on etiquette and the rules of golf
* To ensure the CH Junior golf rules/policies and procedures are adhered to. Especially junior handicapping.
Ensure that the conditions of play are available, especially for opens


## ETIQUETTE

Golf's code of behavior is known as etiquette. It ensures safety is maintained, the course is looked after and that golf is played in a fun friendly environment. Below are some general tips to good golf etiquette.
$\begin{array}{ll}\text { Safety - } & \text { Check that you and others are safe before swinging your club. } \\ \text { Consideration- } & \begin{array}{l}\text { Always considers others whether playing partners and caddies, other } \\ \text { competitors, officials, the course or the general public. }\end{array}\end{array}$

|  | Play without delay and within the rules. Always consider the general <br> courtesies of golf i.e. Keeping still while other players are playing or <br> being prepare to play your shot. |
| :--- | :--- |
| Priority- | If you are holding up the group behind, call them through. General <br> rule: Keep up with the group in front not immediately in front of the <br> group behind. |
| Bunkers- | Enter and leave the bunker from the lowest point. <br> Always smooth out the bunker after playing from it or walking through <br> it. |
| Divots- | Always replace divots and repair any damage you may make. |
| Practice Swings- | No more than two practice swings. |
| Quiet- | Be quiet while other people prepare \& play shots. |
| Shake hands- | At the end of play shake hands with the other players \& Caddies |

## CH OPENS

During the year most CH clubs will host a Junior Open. Juniors have the opportunity to travel the Central Highlands to participate in these stroke events. Clubs that make up the Central Highlands are: Moranbah, Clermont, Emerald, Springsure, Blackwater, Tieri, Dysart and Middlemount.

All members are welcome to attend these events. Opens are not compulsory however they offer broader experience of competitive golf as well as a great opportunity to play on other courses. Opens are also a good way to meet other players from different towns.

We also receive invitations to play in Opens outside our area. Details of these are sent to individual clubs.
Co-ordinators should display these on their noticeboard.
Nomination forms are placed on the junior notice board usually two weeks prior to an Open and it is up to Parents to nominate their child. Nomination forms must be sent to the hosting club at least one week prior. Late nominations may not be accepted although normally host club will try to help where they can. All nominations must come from their club and include the players handicap.

## CH Fees

Clubs are to pay the CH Golf Association an amount of $\$ 5.00$ per junior per year. This money will be obtained from the senior clubs of a yearly basis. It is envisaged the $\$ 5$ will be part of the clubs annual fees for Junior Club Membership. This will replace the previous fee of $\$ 1$ per junior that attended an open.

A Championship Committee (CC) shall have the sole management and control of the event. The committee will consist of the CH Junior Co-ordinator and all co-ordinators or designated representative from other affiliated junior clubs in the Central Highlands.
The CC reserves the right to:

* fix/alter the starting times in the event of bad weather or for any other reason, either shorten the contest or fix another date/venue.
* vary any condition should they deem it advisable
* reject any entry without assigning any reason therefore

The decision of the CC will be final in all matters and in the absence of a full committee, such members as may be present at the time may give a decision and any such decision shall be deemed to be a decision of a full CC. The hosting club will be solely responsible for nominations, match committee, players draw, walkers, collating winners and presentation of trophies on the day of the tournament.

## Conditions of Play

## PLAYERS

* All players are to be a financial member of a golf club
* Players not having an official handicap will be eligible for gross only.
* Any player caught cheating will automatically be disqualified/suspended from the next CH Junior Open and be excluded from participating in the Greg Norman and Player of the Year competitions. NO WARNING AND NO EXCEPTIONS.
* If a $9 / 13$ hole player has played in an 18 hole competition prior to an open, that player will be deemed an 18 hole player (the only exception to this is School Golf Challenges as they have a pick up rule)
* Any player who disrupts play, abuses the course or behaves in a manner not becoming to the etiquette of golf may be referred to the CC or suspended from the competition.
* All air swings are to be counted and not deemed as practice swings.
* The CC allows authorised officials to scrutinise any junior players score, after consultation with the player and their markers.
* Any player who acts in a malicious way towards another player or person for whatever reason, will be ordered to appear before the CC with his/her parent/guardian to explain why they should not be suspended/disqualified from the event or future event.


## DRESS CODE

When playing the game of golf the host clubs dress code must be adhered to. A general guide for all players is as follows:

## Boys:

Boys should be dressed of a neat and tidy appearance (Collared or golf designed shirts and no football shorts).

## Girls:

Girls should be dressed of a neat and tidy appearance. No exposed midriffs.

All players must wear closed in shoes and wear a hat or cap.

## PROTESTS

Protests must be lodged no longer than 15 minutes after completing the round. The initial protest should be in writing and presented to a host club official. The initial written document can be as little as a request to verbally lodge their protest to the CC. If the protestor, can or do not, for whatever reason, wish to attend the subsequent CC meeting they should make available a full explanation of their protest.

## TIES

In the event of a tie or ties for the Gross Championship, play shall continue over such holes as determined by the host club with players being eliminated hole by hole until a winner is determined. The runner up trophy and all handicapped trophies will be decided by the Australian Count back System.

## PLAYING RULES

The rules of golf as adopted by the Royal and Ancient Golf Club of St Andrews will apply together with such Local Rules as are approved by the host club.

## DIVISIONS

Hosting clubs have the right to decide what divisions will be applicable on the day.

## The Divisions available in the Central Highlands Region include 3, 6, 9, 13 and 18 Hole for both Boys and Girls.

It is up to the hosting club's discretion to have grades within each division depending on nominations received.

For 18 holers, Clubs are advised to state on their flyers that it could be grades 1 and 2 or A B C Grade depending on numbers.
(The recommended split for divisions would be Grade 1-0-18, Grade 2 19-27. A Grade 0 11, B Grade 12-19 and C Grade 20-27, D Grade 28 - 36. These are recommendations only; Clubs may choose to alter these handicap ranges but advised to specify what the splits are on their flyer.)

For other divisions it has been normal practice to best decide on the day when all handicaps and number of players are known.

All nominations for opens are to have current exact handicaps. Clubs are to submit player's handicaps to the CH Co-ordinator the week prior to the Open. If there are any changes these should be brought to the host clubs attention on registration.

## WALKERS

Walkers are essential to Junior Golf without them junior golf cannot run effectively. It is for this reason we encourage parents to walk with their son/daughter, and assist in scoring and monitoring of the group.

## SMOKING

Smoking in designated smoking areas when not performing any duties related to a Junior Open is allowed. Parents should be aware of the influence of smoking may have on children's health.

## MOBILE PHONES

Mobile phones are to be turned off or on silence mode while walking with players in all divisions. The only exception is if they are being used in an official capacity for communication purposes.

## COACHING

Parents/Caddies are encouraged to support their child during their game of golf; although "coaching" is not permitted during any round of golf.
So what is coaching and what is caddying. Well, in your role as a caddy you are allowed to recommend a club for a shot, however you may only advise the player for whom you are caddying for. Advice on type of stroke, e.g. soft, hard, full, half may also be given. A caddy can advise on the shot to play, the effects of the weather and the course, and the reading of a green. But no physical alignment or demonstrations should be given, and of course during a stroke the caddy cannot stand behind their player.

Where possible we ask that juniors should only be encouraged to take two practice swings.

With regards to conflicts between junior and caddy, the preferred attitude is "bad luck we'll get it then time". But we understand being a caddy can be one of the hardest jobs in the world, when children get overwrought there can be no right course of action a parent can take. If it does get too overwhelming it's recommended the caddy quietly walk away and let the junior to do it themselves or alternatively get an appropriate person to take over caddying. This usually both defuses the situation and helps the junior appreciate how fortunate he is to have a caring caddy.

The majority of parents have been or will be faced with such occurrences at some time through our junior's career, and for that reason other caddies and parents do understand, respect and appreciate when you may have to take such actions.

## Rules, Awards and General Information for Central Highlands Junior Golf

## Division Nett Player of the Year Awards

In each category, (i.e. 3, 6, 9, 13 and 18 Holes), all players participating in Opens accumulate points according to their final nett placings. Points are allocated on player's nett placement, i.e. 10 points for first place, 9 for second and so on down to 1 point. All players receive 1 point for playing. At the end of the year players top 5 performances plus the closing day points are totalled to give overall winners for each division. Players who move from lower divisions to higher division will retain all points earned to date. The player's final division will be determined on the majority of games played within the respective division, i.e. if a player plays five Opens in 3 holes Division and is promoted to 6 holes for two opens, he/she will be only eligible for the 3 holes player of the year. Although the points earned in the 6 hole division are available to be used in their points tally for the 3 hole Division. If there is an equal number of Opens played in each division, the junior's division will be taken as the division they played for the Central Highlands Closed.

Normally Player of the Year will be also broken into both Boys and Girls; however in cases where there are insufficient juniors the CH Junior Committee may combine the Boys and Girls to one award.

If you have any queries please see your Junior Coordinator.

## 18hole Gross Player of the Year Award

This Awards is open to all 18 hole juniors both Boys and Girls. After each Open all 18 hole players will be awarded points from least gross score to highest. Award points will be from 10 down to 1 , with 10 being for least gross score (players with the same gross score receive the same points). At the conclusion of the CH Junior Open, the tally of points of for all opens will decide the winner. Most points wins.

## In the Event of a Tie

Player of the Year: If players finish on equal points the next highest point scoring open, not already included, will be included. This will continue until there is a winner. If a decision cannot be found through this method, the highest score at the Central Highlands Closed shall be the deciding factor.

Gross Player of the Year: If players finish on equal points, the highest score at the Central Highlands Closed shall be the deciding factor.

## Hole Division Information

## 3 HOLES:

Aim: To begin to learn the basic rules and etiquette of golf and to develop a skill level that will progress players from 3 holes to the 6 hole competition.

Course specifications - Maximum length of combined holes 620 m , minimum 600 m .
Example: 2 par 3's @ 140m = 280m
1 par 4 @ 325m = 325m
Total $=605 \mathrm{~m}$

## Handicaps

Boys

- Maximum handicap 30, Minimum handicap 10.5
- Progression to 6 holes can be made from 13.4 and must be from 10.4

Girls

- Maximum handicap 36, Minimum handicap 12.5
- Progression to 6 holes can be made from 15.4 and must be from 12.4
- All air swings are to be counted

Any player that progresses to the next division due their handicap will be awarded a temporary handicap until they can present three cards.
In the case of 3 holes transitioning to 6 holes, the junior will be given the maximum 6 hole handicap, i.e. 36.
This differs from all other division transitions. The rationale behind this action comes the fact not only do the number of holes increase but also do the lengths of the holes. In all other junior progressions it is only the number of holes played that increases, and under those situations a simple mathematical calculation can effectively deliver a relative handicap going into the next hole division. But with the increase in length of the holes actually differing from course to course a mathematical solution would not be constant throughout the region.
The allotting of the maximum handicap is not ideal, and will effect juniors differently depending on at what handicap they decide to progress to 6 holes. But is the same for all players and all juniors have the same right of progression. Historically it has
proven the most effective method over the last 20 years, and is not only used for the CH but also with our adjoining regions.

## 6 HOLES:

Aim: To continue to learn the rules and etiquette of golf and to develop a skill level that will progress players from 6 holes to the 9 hole competition.
Course specifications - both boys and girls hit off the ladies tees at club and open events

## Handicaps

Boys

- Maximum handicap 36, Minimum handicap 14.5
- Progression to 9 holes can be made from 20.4 and must be from 14.4

Girls

- Maximum handicap 45, Minimum handicap 17.5
- Progression to 9 holes can be made from 24.4 and must be from 17.4

Any player that progresses to the next division due their handicap will be awarded a temporary handicap until they can present three cards. This is calculated by ((Junior's Old Handicap by 9) divided by 6) + 2. i.e.

With a handicap of 17.4
$=((17.4 \times 9$ holes $)$ divided by 6 Holes $)+2$
$=((17.4 \times 9) / 6)+2$
$=(156.6 / 6)+2$
$=26.1+2$
$=28.1$
Round to 28

## 9 HOLES:

Aim: To continue to learn the rules and etiquette of golf and to develop a skill level that will progress players from 9 holes to the 13 hole competition.

## Age Restriction

## Nil

Course specifications Girls tee off from the Ladies markers
Boys tee off from Men's markers

## Handicaps

Boys

- Maximum handicap 36, Minimum handicap 14.5
- Progression to13 holes can be made from 20.4 and must be from 14.4

Girls

- Maximum handicap 45, Minimum handicap 17.5
- Progression to 13 holes can be made from 24.4 and must be from 17.4

Any player that progresses to the next division due their handicap will be awarded a temporary handicap until they can present three cards. This is calculated by ((Junior's Old Handicap by 13) divided by 9 ) + 2. i.e.

With a handicap of 17.4
$=((17.4 \times 13$ holes $)$ divided by 9 Holes $)+2$
$=((17.4 \times 13) / 9)+2$
$=(226.2 / 9)+2$
$=25.1+2$
$=27.1$
Round to 27

## 13 HOLES:

Aim: To continue to learn the rules and etiquette of golf and to develop a skill level that will progress players from 13 holes to the 18 hole competition.

Age Restriction
Course specifications Girls tee off from the Ladies markers
Boys tee off from Men's markers
Handicaps

## Boys

- Maximum handicap 36, Minimum handicap 14.5
- Progression to 13 holes can be made from 20.4 and must be from 14.4

Girls

- Maximum handicap 45, Minimum handicap 17.5
- Progression to 13 holes can be made from 24.4 and must be from 17.4

Some regions do not have a 13 hole Division. If a CH junior is playing in any such open they should contact the host club and alert the club coordinator of this situation prior to nomination. It is recommended that the junior play down in 9 Holes not up in 18 holes. Playing in 18 holes may negate the junior's 13 hole status.
Any player that progresses to the next division due their handicap can be awarded a temporary handicap until they are allocated a handicap by the senior club's
handicapper. This temporary handicap is the responsibility of the Junior Handicapper and is calculated by ((Junior's Old Handicap by 18) divided by 13) +2 . i.e.

With a handicap of 17.4
$=((17.4 \times 18$ holes $)$ divided by 13 Holes $)+2$
$=((17.4 \times 18) / 13)+2$
$=(313.2 / 13)+2$
$=24.1+2$
$=26.1$
Round to 26

## 18 HOLES:

Aim: To continue to learn the rules and etiquette of golf and to develop a skill level that will enable players to confidently take part in Adult competitions.

Requirements: Players must demonstrate a sound knowledge and understanding of the rules and scoring of golf and a level of maturity that is required to participate in 18 hole competitions. A Golf Link handicap and current membership. Central

Highlands Junior Golf does not set the policy of the juniors playing in the senior competition but recommends that any junior participating in senior competitions must have the capacity and maturity to meet standards of a general member playing in their club.

## Handicaps:

Juniors moving up from 13 holes to 18holes will have a maximum of 36 for Boys and 45 for Girls. When a junior reaching 18 holes all handicapping issues become the responsibility of the senior club handicapper and they will also determine the junior's starting handicap.
The only exception is when a junior needs a handicap to play a regional junior open and the senior handicapper for any reason cannot supply a starting handicap at that time. Under such circumstances a Junior may request a temporary 18 hole handicap from their junior club handicapper. This handicap will be calculated under the Lewis Best temporary handicap formula. See "Calculating Handicaps" for 18 holes below for an example.

## Changes to Course Conditions:

In the event the match committee alter the course conditions, e.g. moving tee positions, player's cards cannot be used for handicapping purposes.

## Calculating Handicaps

This refers to all juniors who have not presented 3 cards to enable a handicap to be calculated and allocated. Such Juniors when playing in CH regional opens will not be given a handicap and so cannot compete in the Open's Nett Event. They however are eligible for the Gross Event and all pin shots, long drive, putts etc. This rule has no standing in any Non CH events i.e. club events or events outside the region. It is also suggested, so such juniors are not discouraged, the hosting club present all such players with a small prize to make up for them not being able to compete in the Nett Event.
This ruling replaces the previous rule where new starter juniors were given the division's maximum allowable handicap to compete in CH Opens. The rationales behind this rule are that unrealistic and improperly calculated handicaps are considered unfair to the rest of the division's players; they also can distort the results for player of the year competition.

## 3, 6, 9 \& 13 Holers

All handicapping will be calculated by using the mathematics of the Lewis Best System, though subject to CH rules and limitations i.e. CH's differing divisional progressions.

## 18 Holers

18 Hole handicapping is the responsibility of the Senior Club handicapper. To obtain a handicap the junior will need to present the senior club with three (3) 18 hole cards played under competition conditions.
Under the circumstances a junior is beyond the 13 hole minimum handicap and has not been able to obtain a 18 hole handicap from their senior club but needs a 18 hole handicap to play a regional open, the junior club handicapper can calculated under the Lewis Best temporary handicap formula and allot that handicap till the senior club handicap becomes available.
Example
With a handicap of 17.4
$=((17.4 \times 18$ holes $)$ divided by 13 Holes $)+2$
$=((17.4 \times 18) / 13)+2$
$=(313.2 / 13)+2$
$=24.1+2$
$=26.1$
Round to 26

## Greg Norman Junior Masters (GNJM)

Each year the GNGM hosts a Junior Masters tournament in December. Players can only play by invitation. The Highlands will have one if not two qualifying events each year. The first is an Open qualifier i.e. open to all members. The second a Closed

Qualifier and only members from the Central Highlands Region can qualify. Again this is subject to numbers of eligible players within the Highlands. To qualify, players must be financial members of the JGQ and win the gross event for their age group at the qualifying tournament. Players receive invitation in the mail if they are successful.

## GNJM Representatives

Each year a male and female representative is selected to represent our region. These players do not need to qualify. When selecting the regions representatives the following factors should be considered.

- Reps must be financial members of Junior Golf Queensland at the commencement of the season.
- Reps must have played in the Central Highlands Junior Opens
- Reps must have demonstrated good sportsmanship and etiquette
- Reps must demonstrate a good knowledge of the rules of golf
- In the event possible reps are equal in all factors of consideration, preference should be given to the player with the lowest handicap

Before the Open Qualifier and at a time set by the CH Coordinator, any juniors wishing to be considered for the regional representative role shall make application in a written submission to the CH Coordinator.

On selection of the CH representatives JGQ is to be advised.
All players from the CH who qualify throughout the year will receive a team playing shirt.

The Golf CH Committee sponsors the shirts for these players.

